

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Manny Diez, Director, Public Works/Capital Projects (954) 797-1245

**PREPARED BY:** Dan Oyler, Assister Public Works Manager (954) 797-1240

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** District 1

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** EXPENDITURE - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF UP TO \$20,200 FROM THE DISTRICT ONE OPEN SPACE ACCOUNT FOR IMPROVEMENTS TO POTTER PARK.

**REPORT IN BRIEF:** This Resolution authorizes the appropriate Town Departments to expend from the District One Open Space Account to complete certain improvements at Potter Park as indicated on Exhibit A.

**PREVIOUS ACTIONS:** None

**CONCURRENCES:** Public Works and Parks & Recreation Department

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: \$20,200.00

Account Name: 030-3006-572-6501 – District One Open Space Account

Additional Comments: None

**RECOMMENDATION(S):** Motion to approve the resolution

**Attachment(s):** Resolution and Exhibit A.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA,  
AUTHORIZING THE EXPENDITURE OF UP TO \$20,200.00 FROM  
THE DISTRICT ONE OPEN SPACE ACCOUNT FOR  
IMPROVEMENT TO POTTER PARK.

WHEREAS, the Town owns the property know as Potter Park; and

WHEREAS, the Town is prepared to make certain improvements as contained in  
Exhibit A attached.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN  
OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby authorizes the expenditure of funds in  
the amount of \$20,200 from the District One Open Space Account for improvements to  
Potter Park as contained in Exhibit A attached.

SECTION 2. This Resolution shall take effect immediately upon its passage and  
adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

\_\_\_\_\_  
MAYOR/COUNCIL MEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

# Memorandum

TO: Manny Diez, Public Works / Capital Projects Director

FROM: Dan Oyler, Assistant Public Works Manager

SUBJECT: Request from PAL for Potter Park

DATE: August 12, 2008

I recently received a request through John Cassaro Davie Parks and Recreation Dept. from PAL to repair several items in the Restroom-Concession Stand by the Potter Park Ballfield so it can be used can be used by PAL for their sporting events.

The following was requested:

**Items 1**      Repair Ballfield Lights  
Backstop netting – Contractor required

**Items 2**      AC not working in scorers booth (second floor) (Wall Unit)  
Replace Ice Machine  
Replace Snow Cone Machine

**Items 3**      Repaint inside of building (Public Works staff can do)  
Clean inside of building (Public Works Staff can do)  
Check electrical service (Public Works Staff can do)

**Items 1:**      Ball field lights have been repaired  
Backstop netting will require the expenditure of up to **\$17,000.00**

**Items 2**      The AC unit may or may not be operational. If it needs to be replaced we have the funding. The ice machine and snow cone machine are not part of the Public Works Department responsibility, but falls on the user, the same as the vendor we have at all the other park locations.

Item 2 unbudgeted costs:

Snow cone machine cost:	900.00
Ice Machine	2,300.00
	<b>\$3,200.00</b>

**Items 3:** Can be taken care of within our existing budget and with our staff.  
buildings.

In addition, I do not know at this time what the B.C. Health Dept. may require in order to issue the proper Operating Permits and Food Handling Licenses. This could be additional cost.

Total necessary funding **\$20,200.00**